



<https://jobsleworld.com/job/office-assistant/>

Office Assistant

Job Location

Saudi Arabia

Remote work from: Saudi Arabia

Base Salary

USD 1800 - USD 2000

Qualifications

10th, 12th, Graduates and Post Graduate, With a degree of B.Tech, B.Com, M.Tech, M.Com, Diploma and more are also preferred

Employment Type

Full time
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Description

Salla has released new openings for the position of Office Assistant. The company is hiring for this role of both freshers and experienced candidates who are ready to join a career.

Hiring organization

Salla

Date posted

November 4, 2025

Valid through

18.07.2026

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Candidates with a background in **10th, 12th, Graduation, or Post-Graduation** and preferred degree can apply for this position. Additional qualifications like **B.Tech, B.Com, M.Tech, M.Com, Diploma**, or equivalent degrees are also required depending upon the above post.

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