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Austria Inspection Coordinator Jobs: Eligibility, Salary & Visa Guide

Job Location

Austria

Remote work from: Austria

Base Salary

USD 2,800 - USD 3,500

Qualifications

Graduate Pass in a relevant technical or business field

Employment Type

Full time
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Description

Job Position: Inspection Coordinator

Company Name: Alpenbau Quality Control (Vienna, Austria)

Base Salary: \$2,800 – \$3,500 Monthly (USD equivalent gross)

Qualifications: Graduate Pass in a relevant technical or business field

Experience: 1 to 3 years in quality control, technical administration, or project coordination

Skills: Fluent in German (B1 level minimum) and English, Strong organizational and time management skills, Proficient in MS Office and database software, Attention to detail, Excellent written and verbal communication.

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Responsibilities: Schedule and coordinate technical inspections, Prepare and maintain all inspection records and reports, Liaise between clients, inspectors, and technical teams, Ensure compliance with quality standards and regulatory requirements.

Hiring organization

Alpenbau Quality Control (Vienna, Austria)

Date posted

December 10, 2025

Valid through

04.06.2026

Description:

Alpenbau Quality Control, a leading technical inspection firm in Austria, is looking for a dedicated and meticulous Inspection Coordinator to join our Vienna-based team. This is an exciting opportunity for a lower-level candidate or a candidate with some relevant experience to establish a career in the European quality control and technical services sector. You will be responsible for the smooth and efficient scheduling and documentation of all inspection activities across our client projects, requiring strong coordination and administrative abilities.

This role requires the successful candidate to possess legal authorization to work in Austria.

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